



WILLIAM A. BELL, SR.
MAYOR

CITY OF BIRMINGHAM

FINANCE DEPARTMENT

PURCHASING DIVISION

P-100 CITY HALL
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RON NICKEL
PURCHASING AGENT

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ASSISTANT PURCHASING AGENT

September 10, 2014

INVITATION TO BID # 14-61

Sealed bids for Police Department uniform items for the City of Birmingham for a period of one (1) year with month to month extensions thereafter upon mutual consent of both parties, will be received by the Purchasing Agent, P-100 First Floor City Hall, Birmingham, Alabama until 2:00 p.m., October 9, 2014, at which time they will be publicly opened and read.

Bidders wishing to bid can download the complete solicitation including the specifications and bid forms via the internet at www.birminghamal.gov (go to link titled **Bidding Opportunities**), or by visiting the Purchasing Office at the address shown above, or by calling (205) 254-2265, fax (205) 254-2484 and requesting a copy be mailed to you. Any addenda will be available on the internet. Bidder is responsible for checking the website for addenda until the bid opening date. Addenda will be mailed to only those vendors who were provided a copy in person or by mail.

Bids are to be submitted on the bid form provided, and all quotations are to be f.o.b. Birmingham Alabama, delivered.

It is required for any contract exceeding \$10,000.00 that the bidder submits with his bid a certified check, a cashier's check, or a bid bond payable to the City of Birmingham. In order for any award to be considered that exceeds \$10,000.00, your bid must have been accompanied by an acceptable bid bond or check in the amount of \$500.00. Bid bond checks will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of award. Should the successful bidder fail to accept the award, the bid bond or check shall be forfeited.

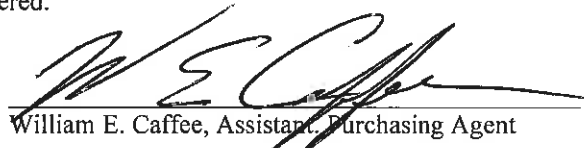
The City follows a policy of nondiscrimination. No contractor with the City should discriminate on the basis of race, sex, religion, or national origin. Failure by the vendor to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

No bid may be withdrawn for a period of sixty (60) days after the date of the bid opening.

The City reserves the right to reject any or all bids submitted, in whole or in part, and to waive any informalities.

Bids must be submitted in a sealed envelope marked, "**POLICE UNIFORM ITEMS, 2:00 P.M., 10/09/14**". Bids may be hand delivered to P-100 First Floor City Hall, Birmingham, Alabama or mailed to City of Birmingham, P.O. Box 11295, Birmingham, Alabama. 35202-1295. (DO NOT MAIL BIDS TO ROOM P-100 FIRST FLOOR CITY HALL). However, bids sent by express carrier (Federal Express, Airborne, UPS, etc) must be shipped to 710 North 20th Street, Birmingham, AL 35203 and specify delivery to Room P-100 FIRST FLOOR City Hall.

It is the bidder's responsibility to make sure that his bid is in the possession of the Purchasing Agent on or before 2:00 p.m., October 9, 2014. Bids received after this time will not be considered.


William E. Caffee, Assistant Purchasing Agent

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BN 09/17/14

SPECIFICATIONS FOR UNIFORM ITEMS FOR THE BIRMINGHAM POLICE DEPARTMENT

GENERAL

The City of Birmingham is seeking bids for various uniform items for the Birmingham Police Department as specified later in this document. The uniform shirts and trousers/slacks are considered custom, made to order, items. The City intends to award as follows: Group (1) all uniform shirts will be awarded as a lot to the lowest priced responsible, responsive bidder; Group (2) all uniform trousers/slacks will be awarded as a lot to the lowest priced responsible, responsive bidder.

The proposed contract shall extend for a minimum time frame of one (1) year, with a month to month extension thereafter, at the prices originally bid, upon mutual agreement of both parties. This extension phase is not to exceed twenty-four (24) months. Prior to the end of the initial contract year or during any extension phase of this contract, the successful bidder(s) shall give the City an advanced thirty (30) days written notice of intent not to extend the contract. The life of this contract shall exist with the provision that no price increase in the original bid prices shall be allowed.

The quantities shown on the bid form for Groups 1 and 2 are the estimated initial purchase. Merchandise shall be ordered as requirements dictate. The City reserves the right to purchase more or less than these quantities as conditions require, and no bidder shall attempt to hold the quantities shown as a firm quantity under this contract.

Bidders are to bid one unit price for each of the items listed in Groups 1 and 2. The City will not consider any bid that offers different unit prices for the same line item based on variation in size. Bidders are to average cost items to come up with a single unit price for each line item – regardless of size.

The City's standard payment terms are net 30 days from acceptance. Exception may be allowed for discounted early payment, such as 2% 10 net 30 days. The City will not consider any bids requiring C.O.D. payment.

Successful bidder(s) shall not assign this contract to any other party without prior written approval of the City of Birmingham. Contract shall not be assigned to an unsuccessful bidder who was rejected because he was not a responsive or responsible bidder.

Any questions concerning these specifications should be addressed to Charles Lindsey, Purchasing Division, Phone: (205) 254-2265 or Fax: (205) 254-2484, between the hours of 8:00 a.m. and 4:00 p.m. CDT, Monday thru Friday.

Contract award to purchase the materials covered in this bid document shall be construed under and governed by the laws of the State of Alabama and each party hereto irrevocably agrees to be subject to the jurisdictions of the courts of the State of Alabama.

The City will issue purchase order(s) to the successful bidder for the goods and/or services (bid items) that are the subject of the bid. Unless otherwise agreed in a writing that is signed by both parties, the entire agreement between the City and the successful bidder concerning the bid items is comprised of the terms, conditions, specifications and requirements stated in (a) the contemplated purchase order(s), (b) this Invitation to Bid and Specifications and (c) your bid (collectively, the "Contract Requirements"). These writings supersede all former proposals, offers, negotiations, representations or agreements, either written or oral, concerning the provision of vendor's goods and/or services. By acceptance of the City's purchase order(s), the successful vendor agrees to abide by and perform its responsibilities related to the bid items in compliance with the Contract Requirements.

All bids submitted for Groups 1 and 2 are to be f.o.b. City of Birmingham, Police Distribution Center, 1710 1st Avenue North, Birmingham, Alabama 35203, Monday through Friday, 8:00 a.m. to 4:00 p.m.

The contract shall become effective from the date noted in the Notification of Award letter, which will be mailed to the successful vendor.

Failure to adhere to any or all terms, conditions and specifications as set forth in the contract may result in the immediate termination of the contract. Should termination occur, the holder of the contract may be declared a "non-responsible vendor". This declaration may result in the rejection of any future bids submitted by the vendor for a period of time to be determined by the City.

The City reserves the right to cancel the contract for any item(s) and seek new bids at anytime the City determines that the work wear being supplied is failing to perform satisfactorily. Examples of such unsatisfactory performance shall include, but not limited to; excessive shrinkage, excessive fading, unraveling of seams or hems, poor fits, poor workmanship, etc.

It is required for any contract exceeding \$10,000.00 that the bidder submits with his bid a certified check, a cashier's check, or a bid bond payable to the City of Birmingham. In order for any award to be considered that exceeds \$10,000.00, your bid must have been accompanied by an acceptable bid bond or check in the amount of \$500.00. Bid bond checks will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of award. Should the successful bidder fail to accept the award, the bid bond or check shall be forfeited.

Any bid that imposes a service fee or any other type of fee on any order not exceeding a minimum order quantity or minimum purchase order dollar amount, will be determined a non-responsive bid and will not be considered for award.

Successful bidder acknowledges and agrees that the City has the right to deduct from total amount of consideration to be paid, if any, to the successful bidder under this agreement all unpaid, delinquent or overdue license fees, taxes, fines, penalties and other amounts due the City from the successful bidder.

City of Birmingham must have a copy of the successful bidder's current City of Birmingham business license prior to formal award of contract. Each bidder may submit a copy of his/her license along with his/her bid. However, successful bidder must provide a copy of his/her current business license no later than seven (7) working days of receipt of notice of intent to award. Failure to submit the requested information will result in the notice of intent to award being revoked.

Vendor (and its employees, agents and any subcontractors) shall not discriminate on the basis of race, color, national origin, or sex in the performance of the services contemplated hereunder. Failure by the bidder to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

Vendor acknowledges and agrees that, consistent with federal law and City's public policy, it will encourage disadvantaged business enterprise (DBE) participation to the extent permitted by law. A "disadvantaged business enterprise" is a for-profit small business concern (i) at least 51% owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51% of the stock is owned by one or more such individuals; and (ii) whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it. In accordance with federal law, a "socially and economically disadvantaged individual" includes African-Americans, Hispanic Americans, Native Americans, Asian-Americans, women, and any additional groups designated as socially and economically disadvantaged by the federal Small Business Administration.

Any successful bidder who is not currently set up as a vendor in the City of Birmingham vendor file will be required to submit a completed W-9 tax form prior to any award. The W-9 tax form may be submitted with your bid or no later than seven (7) working days of receipt of notice of intent to award.

Successful Vendor (located in the State of Alabama or located outside of the State of Alabama, but employs one or more employees within the State of Alabama) represents and warrants that it does not knowingly employ, hire for employment, or continue to employ an "unauthorized alien", as defined by the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535 (H.B.56) of the Alabama Legislature, as amended from time to time (the "Act") and that, during the performance of this contract, Vendor shall participate in the E-Verify program as required under the term of the Act. Vendor agrees to comply with all applicable provisions of the Act. As a condition for the award of any contract, Vendor shall provide documentation establishing that the Vendor is enrolled in the E-Verify program, or a signed, written statement that the Vendor does not have a presence (one or more employees) in the State of Alabama. Vendor may submit applicable documentation with his/her bid or no later than seven (7) working days of receipt of notice of intent to award.

Bidder shall check (✓) each and every paragraph in the appropriate column provided on the right hand edge of the page as to compliance or non-compliance with specifications. These sheets are to be returned with the signed and completed bid form. Exceptions will be allowed to items that are not listed as "No Exception" if they are equal to or superior to that specified and provided that they are listed and fully explained on the Exceptions page. The City shall be the sole judge of equivalency and the decision of the City of Birmingham shall be final. Bids taking total exception to the specifications will not be accepted.

SPECIFICATIONS FOR CITY OF BIRMINGHAM POLICE DEPARTMENT Men's summer shirts (short sleeve) Group 1		Bidder Complies									
		Yes	No								
<u>STYLE:</u> It is the intention of this department to secure a tailored shirt equal in quality of workmanship, style and color to the shirt now on display as a sample. Sample shirt to be provided to lowest apparent bidder upon request. The style shall be cut on a semi form-fitting line, short sleeve with full length tails. The shirt to have two outside breast pockets and scalloped flaps having one button each. Also to have full badge sling on left side and shoulder straps. The back to have a double yoke with High Lustre Venetian band and yoke trim.											
<u>FABRIC:</u> Raeford Mills #3906-30 (Midnight Blue), 1 ply 75/25 Dacron Polyester/Worsted Wool Permanent Press in a tropical weave weighing 10 to 10-1/2 oz. Per linear yard. Shoulder Straps shall be #3906-604, 75/25 Dacron Polyester/Worsted Wool Permanent Press in a tropical weave. (Lowest apparent bidder to supply verification of material style and color from Raeford Mills in letter form to the Police Department prior to shipment.)											
<u>COLOR:</u> Midnight blue (Color MUST match that of sample shirt).											
<u>COLLAR:</u> Convertible collar shall be one piece and to measure 3-1/4" long at points. The back of the stand is to measure 1-1/2". Collar to be top stitched 1/4" off the edge. The collar is to be constructed of two plies of basic material and one ply of top fuse lining. The collar shall be made with permanent collar stays. Stays to be attached to bottom collar. Innerstand and inner yoke to be made of matching 65% Dacron Polyester/35% Combed Cotton, poplin fabric.											
<u>SHOULDER STRAPS:</u> The shoulder straps shall be pointed at the end toward the neck of the shirt. The other end shall be sewn in sleeve head seam. The pointed ends shall be fastened with one matching button. The strap shall measure 2" at sleeve and tapered to 1-3/8". Straps are to be set about 1/2" from the collar. Shoulder straps shall be box-stitched to shoulders with row of cross stitching 2" from sleeve head seam and diagonally across from each end seam to the sleeve head seam.											
<u>BADGE REINFORCEMENT:</u> Shall have a 2 ply sling-type badge reinforcement inside left front of shirt 1-1/8" wide to be centered and secured in left shoulder seam and left flap setting seam. Two buttonhole eyelets are to be spaced approximately 1-1/4" apart with the bottom eyelet approximately 1-1/4" from the top of the left pocket flap.											
<u>FRONT:</u> Each front shall have a facing 3" in width extending from neckline to bottom of shirt provided by a turn-under of material. The left front shall also have a lined box pleat 1-1/2" wide finished, running full length of the shirt and shall be topstitched 1/4" from both edges. The left front shall have 7 buttonholes 3/4" from edge. Second buttonhole to be positioned 3" from top horizontal buttonhole, balance of buttonholes to be vertically spaced 3-1/2" apart on center. Buttons to be strongly attached through two thicknesses of material sewn on the right front, and shall correspond to each buttonhole.											
<u>PERMANENT CREASES:</u> Shall have five (5) permanent military creases using the Lintrak method. Two creases on the front to be centered vertically through each pocket and flap and three creases on the back proportionately spaced.											
<u>SHORT SLEEVES:</u> Sleeves are to be straight and whole, to have 1" hem and to finish from shoulder seam as follows: <table><tr><td><u>SIZE</u></td><td><u>FINISHED LENGTH</u></td></tr><tr><td>14 AND 14-1/2</td><td>9-1/2"</td></tr><tr><td>15, 15-1/2 AND 16</td><td>10"</td></tr><tr><td>16-1/2 AND ABOVE</td><td>10-1/2"</td></tr></table>		<u>SIZE</u>	<u>FINISHED LENGTH</u>	14 AND 14-1/2	9-1/2"	15, 15-1/2 AND 16	10"	16-1/2 AND ABOVE	10-1/2"		
<u>SIZE</u>	<u>FINISHED LENGTH</u>										
14 AND 14-1/2	9-1/2"										
15, 15-1/2 AND 16	10"										
16-1/2 AND ABOVE	10-1/2"										
<u>POCKETS:</u> To have two breast pockets with 1-1/4" stitched down pleat. Pocket to finish 5-5/8" wide and 6" deep. The left breast pocket to have a pencil stitch approximately 1-1/4" wide.											
<u>FLAPS:</u> To have two scalloped flaps, to finish 5-3/4" in length, 2-3/4" in width at center point and 2-1/2" at sides. Flaps to be secured to front of shirt approximately 1/4" above top of pocket. The left flap to have a pencil opening about 1-1/4" in width. A button is to be centered and secured 3/4" above the center scalloped point on each flap.											

SPECIFICATIONS FOR CITY OF BIRMINGHAM POLICE DEPARTMENT Men's summer shirts (short sleeve cont'd) Group 1		Bidder Complies	
		Yes	No
<u>VELCRO CLOSURE:</u> Each pocket flap shall have a rectangular strip of Velcro tape measuring approximately 1" X 3/8" wide on each of the outer points. Velcro tape of the same size shall be properly positioned on the pockets to engage the tape on the flaps when closed.			
<u>SEWING:</u> All stitches must be of the proper tension and size so as to avoid puckering after the shirt has been laundered and to give the best durable press performance. Collars, shoulder straps and flaps shall be single stitched 1/4" from the edge. The back yoke and joining seams shall be single-stitched on the edge. Sleeve insertion and side closing to be safety stitched. All sewing shall be of 100% Dacron matching thread.			
<u>BUTTONS:</u> All buttons shall be made from thermo-setting polyester material and must match fabric.			
<u>INTERLINING:</u> Collar and flaps to be interlined with Stabilized Mello-Press interlining.			
<u>EMBLEM:</u> Shirts to have Birmingham Police Emblem attached to left sleeve and centered approximately one (1) inch below shoulder seam. Emblems to be furnished by the City of Birmingham to the successful bidder.			
<u>SIZE MARKING:</u> Neck size shall be marked with indelible ink on a size loop attached to basic label in yoke and on outside of left front tail.			
<u>PRESSING AND PACKING:</u> Shirts shall be carefully pressed by hand in first class manner and individually packed in polyethylene bags. Shirts are to be shipped in strong boxes so as not to be damaged in shipment. Shirts to be packed twelve to a box with the same sizes marked on the outside of the box at one end.			
<u>NOTE:</u> Successful bidder shall furnish a pre-production sample in a men's size 17- 17 1/2 for inspection before full production begins.			

SPECIFICATIONS FOR CITY OF BIRMINGHAM POLICE DEPARTMENT Women's summer shirts (short sleeve) Group 1		Bidder Complies	
		Yes	No
STYLE: It is the intention of this department to secure a tailored shirt equal in quality of workmanship, style and color to the shirt now on display as a sample. Sample shirt to be provided to lowest apparent bidder upon request. The style shall be cut on a semi form-fitting line, short sleeve with full length tails. The shirt to have two outside breast pockets and scalloped flaps having one button each. Also to have full badge sling on left side and shoulder straps. The back to have a double yoke with High Lustre Venetian band yoke trim.			
FABRIC: Raeford Mills #3906-30 (Midnight Blue), 1 ply 75/25 Dacron Polyester/Worsted Wool Permanent Press in a tropical weave weighing 10 to 10-1/2 oz. Per linear yard. Shoulder Straps shall be #3906-604, 75/25 Dacron Polyester/Worsted Wool Permanent Press in a tropical weave. (Lowest apparent bidder to supply verification of material style and color from Raeford Mills in letter form to the Police Department prior to shipment.)			
COLOR: Midnight blue (Color MUST match that of sample shirt).			
COLLAR: Convertible collar shall be one piece and to measure 3-1/4" long at points. The back of the stand is to measure 1-1/2". Collar to be top stitched 1/4" off the edge. The collar is to be constructed of two plies of basic material and one ply of top fuse lining. The collar shall be made with permanent collar stays. Stays to be attached to bottom collar. Innerstand and inner yoke to be made of matching 65% Dacron Polyester/35% Combed Cotton, poplin fabric.			
SHOULDER STRAPS: The shoulder straps shall be pointed at the end toward the neck of the shirt. The other end shall be sewn in sleeve head seam. The pointed ends shall be fastened with one matching button. The strap shall measure 2" at sleeve and tapered to 1-3/8". Straps are to be set about 1/2" from the collar. Shoulder straps shall be box-stitched to shoulders with row of cross stitching 2" from sleeve head seam and diagonally across from each end seam to the sleeve head seam.			
BADGE REINFORCEMENT: Shall have a 2 ply sling-type badge reinforcement inside left front of shirt 1-1/8" wide to be centered and secured in left shoulder seam and left flap setting seam. Two buttonhole eyelets are to be spaced approximately 1-1/4" apart with the bottom eyelet approximately 1-1/4" from the top of the left pocket flap.			
FRONT: Each front shall have a facing 3" in width extending from neckline to bottom of shirt provided by a turn-under of material. The right front shall also have a lined box pleat 1-1/2" wide finished, running full length of the shirt and shall be topstitched 1/4" from both edges. The right front shall have 7 buttonholes 3/4" from edge. Second buttonhole to be positioned 3" from top horizontal buttonhole, balance of buttonholes to be vertically spaced 3-1/2" apart on center. Buttons to be strongly attached through two thicknesses of material sewn on the left front, and shall correspond to each buttonhole.			
FIT: Shirts are to have two darts, one on each side, in front to allow for waist suppression and two darts in back for waist suppression. Shirts are to be supplied in breast sizes.			
PERMANENT CREASES: Shall have five (5) permanent military creases using the Lintrak method. Two creases on the front to be centered vertically through each pocket and flap and three creases on the back proportionately spaced.			
SHORT SLEEVES: Sleeves are to be straight and whole, to have 1" hem and to finish 9" from shoulder seam.			
POCKETS: To have two breast pockets with 1-1/4" stitched down pleat. Pocket to finish 5" wide and 5-1/2" deep. The left breast pocket to have a pencil stitch approximately 1-1/4" wide.			

BIRMINGHAM POLICE DEPARTMENT Women's summer shirt (short sleeve cont'd) Group 1		Bidder Complies	
		Yes	No
<u>FLAPS:</u> To have two scalloped flaps, to finish 5-1/4" in length, 2-3/8" in width at center point and 2-1/8" at sides. Flaps to be secured to front of shirt approximately 1/4" above top of pocket. The left flap to have a pencil opening about 1-1/4" in width. A button is to be centered and secured 3/4" above the center scalloped point on each flap.			
<u>VELCRO CLOSURE:</u> Each pocket flap shall have a rectangular strip of Velcro tape measuring approximately 1" X 3/8" wide on each of the outer points. Velcro tape of the same size shall be properly positioned on the pockets to engage the tape on the flaps when closed.			
<u>SEWING:</u> Collars, shoulder straps and flaps shall be single stitched 1/4" from the edge. The back yoke and joining seams shall be single-stitched on the edge. Sleeve insertion and side closing to be safety stitched. All sewing shall be of 100% Dacron matching thread.			
<u>BUTTONS:</u> All buttons shall be made from thermo-setting polyester material and must match fabric.			
<u>INTERLINING:</u> Collar and flaps to be interlined with Stabilized Mello-Press interlining.			
<u>EMBLEM:</u> Shirts to have Birmingham Police Emblem attached to left sleeve and centered approximately one (1) inch below shoulder seam. Emblems to be furnished by the City of Birmingham to the successful bidder.			
<u>SIZE MARKING:</u> Size and sleeve length shall be marked with indelible ink on a size loop attached to basic label in yoke and on outside of left front tail.			
<u>PRESSING AND PACKING:</u> Shirts shall be carefully pressed by hand in first class manner and individually packed in polyethylene bags. Shirts are to be shipped in strong boxes so as not to be damaged in shipment. Shirts to be packed twelve to a box with the same sizes marked on the outside of the box at one end.			

SPECIFICATIONS FOR CITY OF BIRMINGHAM POLICE DEPARTMENT Men's winter shirts (long sleeve) Group 1		Bidder Complies	
		Yes	No
<u>STYLE:</u> It is the intention of this department to secure a tailored shirt equal in quality of workmanship, style and color to the shirt now on display as a sample. Sample shirt to be provided to lowest apparent bidder upon request. The style shall be cut on a form-fitting line with long sleeves and full-length tails. The shape of the pockets and general style will conform to the sample. The shirt to have two outside breast pockets and scalloped flaps having one button each. Also, to have full badge sling on left side and shoulder straps. The back to have a double yoke with High Lustre Venetian band and yoke trim.			
<u>FABRIC:</u> Raeford Mills #3906-30 (Midnight Blue), 1 ply 75/25 Dacron Polyester/Worsted Wool Permanent Press in a tropical weave weighing 10 to 10-1/2 oz. per linear yard. Shoulder Straps shall be Color #3906-604, 75/25 Dacron Polyester/Worsted Wool Permanent Press in a tropical weave. (Lowest apparent bidder to supply verification of material style and color from Raeford Mills in letter form to the Police Department prior to shipment.)			
<u>COLOR:</u> Midnight Blue. (Color MUST match that of sample shirt.)			
<u>COLLAR:</u> Collar shall be one piece and to measure 3-1/4" long at points. The back of the stand is to measure 1-1/2". Collar to be top stitched 1/4" off the edge. The collar shall be made of four pieces; two pieces of self cloth, one whole lining and one piece of strip lining which is to be fused to the collar lining. Both pieces of lining to be fused to top collar. The collar shall be made with permanent collar stays. Stays to be attached to bottom collar. Innerstand and inner yoke to be made of matching 65% Dacron Polyester/35% Combed Cotton, poplin fabric.			
<u>SHOULDER STRAPS:</u> The shoulder straps shall be pointed at the end toward the neck of the shirt. The other end shall be sewn in sleeve head seam. The pointed ends shall be fastened with one matching button. The strap shall measure 2" at sleeve and tapered to 1-3/8". Straps are to be set approximately 1/2" from the collar. Shoulder straps shall be box-stitched to shoulders with row of cross stitching 2" from sleeve head seam and diagonally across from each end seam to the sleeve head seam.			
<u>BADGE REINFORCEMENT:</u> Shall have a 2 ply sling-type badge reinforcement inside left front of shirt 1-1/8" wide to be centered and secured in left shoulder seam and left flap setting seam. Two buttonhole eyelets are to be spaced approximately 1-1/4" apart with the bottom eyelet approximately 1-1/4" from the top of the left pocket flap.			
<u>FRONT:</u> Each front shall have a facing 3" in width extending from neckline to bottom of shirt provided by a turn-under of material. The left front shall also have a lined box pleat 1-1/2" wide finished, running full length of the shirt and shall be topstitched 1/4" from both edges. The left front shall have 7 buttonholes 1/4" from edge. Second buttonhole to be positioned 3" from top horizontal buttonhole, balance of buttonholes to be vertically spaced 3-1/2" apart on center. Buttons to be strongly attached through two thickness of material sewn on the right front and shall correspond to each buttonhole.			
<u>PERMANENT CREASES:</u> Shall have five (5) permanent military creases using Lintrak method. Two creases on the front to be centered vertically through each pocket and flap and three creases on the back proportionately spaced.			
<u>LONG SLEEVES AND CUFFS:</u> Sleeves are to be straight and whole with pleats and 5 1/2" sleeve vent. Sleeve lengths must be available in lengths measuring 30" to 40" from center back of the shirt to the end of the sleeve cuff. Sleeve vent shall have a top facing approximately 1 1/4" wide finished at the top with a neatly blocked point. Lower facing shall measure approximately 1/2" in width. Cuff to measure 2 1/2" with rounded corners. There shall be two buttons with corresponding buttonholes on the cuff and one button with corresponding buttonhole in the sleeve vent facing.			
<u>POCKETS:</u> Shirt to have two (2) breast pockets with 1 1/4" stitched down pleat. Pocket to finish 5 3/4" wide and 6" deep. The left breast pocket to have a pencil stitch approximately 1 1/4" wide.			

SPECIFICATIONS FOR CITY OF BIRMINGHAM POLICE DEPARTMENT Men's winter shirts (long sleeve) Group 1		Bidder Complies	
		Yes	No
FLAPS: Pockets to have two (2) scalloped flaps, to finish 5¼" in length, 2¾" in width at center point and 2½" at sides. Flaps to be secured to front of shirt approximately ¼" above top of pocket. The left flap to have a pencil opening about 1¼" in width. A button is to be centered and secured ¾" above the center scalloped point on each flap.			
VELCRO CLOSURE: Each pocket flap to have a rectangular strip of Velcro tape measuring approximately 1" x ¾" wide on each of the outer points. Velcro tape of the same size shall be properly positioned on the pockets to engage the tape on the flaps when closed.			
SEWING: All stitches must be of the proper tension and size so as to avoid puckering after the shirt has been laundered and to give the best durable press performance. Collars, shoulder straps and flaps shall be singled stitched ¼" from the edge. The back yoke and joining seams shall be single stitched on the edge. Sleeve insertion and side closing to be safety stitched. All sewing shall be of 100% Dacron matching thread.			
BUTTONS: All buttons shall be made from thermo-setting polyester material and must match fabric.			
INTERLINING: Collar and flaps to be interlined with Stabilized Mello-Press interlining.			
EMBLEMS: Shirts to have Birmingham Police Emblem attached to left sleeve and centered approximately one inch (1") below shoulder seam. Emblems to be furnished by the City of Birmingham to the successful bidder.			
SIZE MARKING: Neck size and sleeve length shall be marked with indelible ink on a size loop attached to basic label in yoke and on outside of left front tail.			
PRESSING AND PACKING: Shirts shall be carefully pressed by hand in first class manner and individually packed in polyethylene bags. Shirts to be shipped in strong boxes so as not to be damaged in shipment. Shirts to be packed twelve to a box with the sizes marked on the outside of the box at one end.			
SUCCESSFUL BIDDER SHALL FURNISH A WOMEN'S CUT LONG SLEEVE WINTER SHIRT EQUAL IN DESIGN TO THE SPECIFIED MEN'S LONG SLEEVE WINTER SHIRT.			
NOTE: Successful bidder shall furnish a pre-production sample in a ladies size 42 for inspection before full production begins.			

CITY OF BIRMINGHAM POLICE DEPARTMENT Specifications for men's trousers Group 2	Bidder Complies	
	Yes	No
It is the intention of this department to secure dress trousers equal in quality of workmanship, style and color to the trousers now on display as a sample.		
FABRIC: Raeford Mills, Style 573, Color 604, 55% Dacron Polyester/45% Wool. 11.5 to 12.5 oz. Gabardine. 3 ply warp and fill, thoroughly cold water shrunk. FABRIC IS TO HAVE RAEFORD MILLS RESTORA FINISH.		
DESIGN: Shall be made on a uniform pattern, having a plain front with quarter top pockets, a watch pocket and two (2) back pockets.		
POCKETS: The front pockets shall have a minimum opening of 6½" and they shall be 6" deep from the bottom of the opening. They will be stitched, turned, and re-stitched. The inside front pocket facing shall be a separate piece of self material finishing no less than 1¼" wide. The back pockets will have minimum opening of 5½" and will be 6" deep. They shall be made with a Reese PW automatic machine and finished on the outside with an exposed top and bottom cord. The left back pocket shall have a tab to button. The watch pocket, located approximately 2¾" to the front of the right side seam at the waistband, shall have an approximate opening of 2¾" and will be 3" deep. The front pockets and the watch pocket shall each have a straight bar-tack and each back pocket is to be <u>bar-tacked with a triangular bar-tacking machine.</u>		
POCKETING: All pocketing shall be BLACK. Pocketing shall be 65% polyester/35% cotton with a minimum thread count of 68 x 54. The weight shall be 2.60 yd/lb.		
WASITBAND: The waistband shall be 2" wide and shall be closed with a crush-proof hook and eye, the eye being bar-tacked for stability. The waistband curtain, attached with a rocap machine, will have Snugtex and be made of black 65% polyester/35% cotton. No-roll waistband stiffener, ¾" in width, shall be sewn into the waistband on the front of the trouser from side seam to side seam. STIFFENER SEWN INTO THE BACK OF TROUSER WAISTBAND WILL BE UNACCEPTABLE. The trousers are to be made with a continuous closed waistband. The waistband shall be set on and shall be stitched below the lower edge through the outer fabric and the waistband curtain.		
INSIDE TRIM: The right fly and crotch linings shall be the same fabric and color as the waistband curtain. The right fly lining shall be sewn to the left fly below the zipper. The inside left fly shall be reinforced with Pellon. The crotch lining shall be serged to each front. <u>A separate French fly made of the outer fabric shall be sewn to the inside right fly.</u> NO EXCEPTIONS TO THE SEPARATE FRENCH FLY.		
BELT LOOPS: There shall be a minimum of five (5) belt loops on waist sizes 28, 29, 30 and a minimum of seven (7) on all sizes over 30. Each loop is to be ¾" wide, of double thickness, and stitched on the face side with a 2-needle machine. Except for the back loop, which shall be tacked on, all loops will be sewn into the bottom of the waistband and into the rocap. They shall accommodate a 1½" wide belt.		
ZIPPER: The trousers shall be closed with a heavy brass memory lock zipper and shall have a brass bottom stop at the base of the zipper chain. A straight bar-tack will be sewn through from the outside of the garment to the inside at the bottom of the fly. It shall be sewn through the zipper tape, the right and left fly and the right fly lining. The right and left fly shall be joined by an additional bar-tack located below the bottom zipper stop on the inside of the trouser.		
SEAMING: The entire trouser is to be seamed with polyester core of 100% polyester spun thread. The seat seam shall be stitched with a tandem needle seat seaming machine.		
STRIPING: A ¾" stripe, navy blue Tropical Raeford 3933-96, is to be sewn into seams. Stripe to extend to bottom of waistband. Inseam to be chain-stitched and seat seam to be chain-stitched with Tandem Needle Chain-stitched machine using heavy flexible thread. Stitching to be 1/16" apart. All seams to be pressed open.		
SIZE TAG: The trouser shall have a sewn in label with care and cleaning instructions and shall also have sewn in a permanent label showing the size of the trousers. Trousers shall have an outside waistband label which will be marked with lot number, size, fiber content and WPL number.		

CITY OF BIRMINGHAM POLICE DEPARTMENT Specifications for men's trousers (cont'd) Group 2	Bidder Complies	
	Yes	No
<p>FINISHING AND PRESSING: All loose threads shall be removed. Trousers must be pressed completely and properly with the side seam, inseam and set seam pressed open. There must be a Texpak clip attached to the top fly of the finished trouser.</p> <p>HEMMING AND ALTERATIONS: Vendor must be able to provide hemming and alteration services within the city limits of Birmingham during the hours of 8:00 a.m. until 5:00 p.m., Monday thru Friday. Trousers – waist, seat, length at no charge to the city at the time of purchase or initial issue to an officer by Police Distribution Center within a reasonable time thereafter. Charges for any other alterations will have to be approved by the appropriate department and billed separately.</p> <p>NOTE: Successful bidder shall furnish a pre-production sample in a men's waist size 36 for inspection before full production begins.</p>		

CITY OF BIRMINGHAM POLICE DEPARTMENT Specifications for women's slacks Group 2	Bidder Complies	
	Yes	No
It is the intention of this department to secure dress slacks equal in quality of workmanship, style and color to the slacks now on display as a sample.		
GENERAL; Slacks shall match the men's trousers in construction and materials.		
FABRIC: Raeford Mills, Style 573, Color 604, 55% Dacron Polyester/45% Wool. 11.5 to 12 oz. Gabardine. 3 ply warp and rill, thoroughly cold water shrunk. FABRIC IS TO HAVE RAEFORD MILLS RESTORA FINISH.		
DESIGN: Shall be made on a modified ladies uniform pattern, having a plain front with quarter top front pockets and an elastic back.		
POCKETS: The front pockets shall have a minimum opening of 6½" and they shall be 5½" deep from the bottom of the opening. They will be stitched, turned, and re-stitched. The inside front pocket facing shall be a separate piece of self material finishing no less than 1¼" wide. The back pockets will have minimum opening of 5½" on size 14 and up and will be 6" deep on size 12 and under, minimum opening shall be 5" wide and 6" deep. They shall be made with a Reese PW automatic machine and finished on the outside with an exposed top and bottom cord. The front pockets shall each have a straight bar-tack and each back pocket is to be <u>bar-tacked with a triangular bar-tacking machine.</u>		
POCKETING: All pocketing shall be BLACK. Pocketing shall be 65% polyester/35% cotton with a minimum thread count of 68 x 54. The weight shall be 2.60 yds./lb.		
WASITBAND: The waistband shall be 2" wide and shall be closed with a crush-proof hook and eye, the eye being bar-tacked for stability. The waistband curtain, attached with a rocap machine, will have Snugtex and be made of black 65% polyester/35% cotton. No-roll waistband stiffener, ¾" in width, shall be sewn into the waistband on the front of the trouser from side seam to side seam. <u>STIFFENER SEWN INTO THE BACK OF TROUSER WAISTBAND WILL BE UNACCEPTABLE.</u> The trousers are to be made with a continuous closed waistband. There shall be a special elastic back using the closed covered method. The relaxed finished waist measurement shall be 1½" smaller than the ticket size. The waistband shall be set on and shall be stitched below the lower edge through the outer fabric and the waistband curtain.		
INSIDE TRIM: The right fly and crotch linings shall be the same fabric and color as the waistband curtain. The right fly lining shall be sewn to the left fly below the zipper. The inside left fly shall be reinforced with Pellon. The crotch lining shall be serged to each front. <u>A separate French fly made of the outer fabric shall be sewn to the inside right fly.</u> NO EXCEPTIONS TO THE SEPARATE FRENCH FLY.		
BELT LOOPS: There shall be a minimum of five (5) belt loops on waist sizes 12 and under and a minimum of seven (7) on all sizes over 14. Each loop is to be ¾" wide, of double thickness, and stitched on the face side with a 2-needle machine. Except for the back loop, which shall be tacked on, all loops will be sewn into rocap at the top and dropped and tacked below the waist seam. They shall accommodate a 1½ wide belt.		
ZIPPER: The trouser shall be closed with a heavy brass memory lock zipper and shall have a brass bottom stop at the base of the zipper chain. A straight bar-tack will be sewn through from the outside of the garment to the inside at the bottom of the fly. It shall be sewn through the zipper tape, the right and left fly and the right fly lining. The right and left fly shall be joined by an additional bar-tack located below the bottom zipper stop on the inside of the trouser.		
SEAMING: The entire trouser is to be seamed with polyester core of 100% polyester spun thread. The seat seam shall be stitched with a tandem needle seat seaming machine.		
STRIPING: A ¾" stripe, navy blue Tropical Raeford 3933-96, is to be sewn into seams. Stripe to extend to bottom of waistband. Inseam to be chain-stitched and seat seam to be chain-stitched with Tandem Needle Chain-stitched machine using heavy flexible thread. Stitching to be 1/16" apart. All seams to be pressed open.		

CITY OF BIRMINGHAM POLICE DEPARTMENT Specifications for women's slacks Group 2		Bidder Complies	
		Yes	No
SIZE TAG: The trouser shall have a sewn in label with care and cleaning instructions and shall also have sewn in a permanent label showing the size of the trousers. Trousers shall have an outside waistband label which will be marked with lot number, size, fiber content and WPL number.			
FINISHING AND PRESSING: All loose threads shall be removed. Trousers must be pressed completely and properly with the side seam, inseam and set seam pressed open. There must be a Texpak clip attached to the top fly of the finished trouser.			
HEMMING AND ALTERATIONS: Vendor must be able to provide hemming services within the city limits of Birmingham during the hours of 8:00 a.m. until 5:00 p.m., Monday thru Friday. Trousers – waist, length at no charge to the city at the time of purchase or initial issue to an officer by Police Distribution Center within a reasonable time thereafter. Charges for any other alterations will have to be approved by the appropriate department and billed separately.			
NOTE: Successful bidder shall furnish a pre-production sample in a ladies waist size 16 for inspection before full production begins.			

BID FORM

W. E. Caffee
Assistant Purchasing Agent
Birmingham, AL

Submitted below is my firm bid for Police uniform items for the City of Birmingham for a period of one (1) year and month to month thereafter in accordance with your Invitation to Bid and specifications dated September 10, 2014. Prices quoted are f.o.b. Birmingham, AL, and I am bidding in exact accordance with the specifications except as listed below.

APPROX QTY.	DESCRIPTION	SYTLE/MFG	UNIT PRICE	EXTENDED TOTAL
GROUP 1: DRESS SHIRTS				
400	Men's Police Winter Shirts (long sleeve) – As Per Specs.		\$	\$
72	Women's Police Winter Shirts (long sleeve) – As Per Specs.		\$	\$
800	Men's Police Summer Shirts (short sleeve) – As Per Specs.		\$	\$
72	Women's Police Summer Shirts (short sleeve) – As Per Specs.		\$	\$
TOTAL FOR GROUP 1 SHIRTS				\$
GROUP 2: TROUSERS				
1000 pr.	Men's Police Trousers – As Per Specs.		\$	\$
150 pr.	Women's Police Trousers – As Per Specs		\$	\$
TOTAL FOR GROUP 2 TROUSERS				\$
TOTAL FOR GROUP 1 SHIRTS				\$
TOTAL FOR GROUP 2 TROUSERS				\$
GRAND TOTAL				\$

I hereby certify that we do not discriminate in employment of our personnel against any persons on account of race, creed, color, sex, or national origins, and acknowledge and agree that the City encourages minority – and women – owned business participation to the maximum extent possible. This policy includes Historically Underutilized Business Enterprises such as architectural firms, engineering firms, investment banking firms, other professional service providers, and construction contractors as part of the City's business, economic and community revitalization programs.

EXCEPTIONS TO SPECIFICATIONS:

<hr/>	<hr/> Date of Bid
<hr/>	<hr/> Company
<hr/>	<hr/> Street Address
<hr/>	<hr/> City State Zip
<hr/>	<hr/> Post Office Box
<hr/> Tax ID Number	<hr/> City State Zip
<hr/> Name (Print or Type)	<hr/> Terms of Payment
<hr/> Signature	<hr/> Delivery Date
<hr/> Title	<hr/> Telephone Number
<hr/> E-Mail Address	<hr/> Fax Number